

**Champlain Heights School
VISION**

*"Inspiring lifelong learning through
exploration in a safe place"*

**Champlain Heights School
MISSION**

*"Our Champlain Heights School family
engages all children in learning and
growing academically, physically,
socially, and emotionally in a safe and
caring environment."*

**Champlain Heights School
Student friendly MOTTO**

Chomper says "Challengers

S be SAFE

N reach NEW heights

A ACCEPT Responsibility

P PLAY fair

To it!"

School Colours: Rainbow

T-shirt colour: Green

Team Name: CHALLENGERS

Website:

champlain.heights@nbed.nb.ca

TEACHING STAFF

Mrs. K. Young	Principal
Ms. C. Vibert	Vice-principal
Mrs. R. Fairweather	Kindergarten
Mrs. B. McIntyre	Kindergarten
Mrs. H. Wade	Kindergarten
Ms. J. Daley	Grade 1
Mrs. L. Cosgrove	Grade 1
Mrs. R. Nolan	Grade 1
Ms. L. Wilson	Grade 2
Ms. E. Creamer	Grade 2
Mrs. K. Moore	Grade 2
Ms. K. Pattison	Grade 3
Ms. J. Henry	Grade 3
Mrs. C. Rogers	Grade 3/4
Mrs. E. Estey	Grade 4
Mrs. W. Hanson	Grade 4
Mrs. S. Moore	Grade 5
Mrs. T. Foley	Grade 5
Mr. Clark	Physical Educ.
Mr. B. Capstick	Physical Educ.
Mr. M. Smith	Music
Ms. K. Mahoney	Music
Mrs. J. Peters	EST-Resource
Mrs. L. Skinner	EST-Resource
Mrs. A. Harris	EST-Resource
Mrs. K. Howard	Guidance
Mrs. M. McCarthy	AST

BELL SCHEDULE

7:45am	Busses Arriving, students go directly to class.
8:00 am	Classes begin.
9:45 am	K-2 Snack: 3-5 Out
10:00am	3-5 Snack: K-2 Out
10:15 am	Classes resume
11:45-12:15	K-2 Outdoor Play: 3-5 eat
12:15-12:45	3-5 Outdoor play: K-2 eat
12:45-2:15	Classes
2:20	K-5 Dismissal

GENERAL INFORMATION

School Phone Number: 658-5335

ASD-S Phone Number: 658-5300

Mailing Address:

Champlain Heights School

111 Champlain Drive

Saint John, NB

E2J-3E4

Kids Help Phone.ca / 1-800-668-6868

PARENT SCHOOL SUPPORT COMMITTEE (PSSC)

The Champlain Heights Parent School Support Committee is comprised of parent and community members who work in an advisory capacity with the staff and principal. The purpose of the PSSC is for all members to work with the principal to enhance student learning, and to enrich the educational experience of all children by increasing family and community involvement. Election of Committee members takes place at our annual open house in the fall. Meetings are held on the 1st Monday night of every month. We encourage any interested parent to contact the school for more information.

CHOMPER'S CHALLENGER CASH

Chomper is our school mascot and we give out 'Challenger Cash' to students who always try their absolute best both with academics and behavior. Every Friday students can cash in their cash for prizes in the Challenger store. We have recently added 'top shelf' prizes for students who like to save their cash for a bigger prize. ☺

As a Champlain Heights Challenger:

I SNAP To it!

S Be Safe

- ⇒ I walk in the school
- ⇒ I sit properly in my seat when I am eating and I learning
- ⇒ I always keep my hands to myself
- ⇒ I am where I am supposed to be

N Reach NEW Heights – Respect

- ⇒ I only use kind words
- ⇒ I use my manners when speaking and listening to others

A Accept Responsibility

- ⇒ I put my belongings away and take care of them
- ⇒ I do my best to get my work done
- ⇒ I follow instructions
- ⇒ I tell the truth/ I am honest

P Play Fair

- ⇒ I take turns and share
- ⇒ I use my WITS
- ⇒ I am a Buddy



CHS OUTSTANDING CITIZEN INCENTIVE ASSEMBLIES

Each month we celebrate the students who have consistently shown the SNAP to it! expectations. Up to four students are chosen in each class and they get an extra special treat the same day.

PROGRAMS AND ACTIVITIES

Clubs:

Leadership, Enrichment My Way!

Nutrition Programs:

Balanced breakfast M-F, Paid Milk program

Community/School Wide Events:

Terry Fox Walk, Jump Rope for Heart, Holiday concert, Book Fair.

Co-curricular Initiatives: Field Trips, Reading Buddies, Fire safety, WITS, Fundy Landfill, Ducks Unlimited

Social Skills Initiatives: Social skills groups, Rainbows, Guidance, Zones of regulation, Growth Mindset, and Mind Up. / self-regulation

Physical Education Safety Guidelines:

If a student misses a physical education class due to an injury or illness requiring professional medical attention (doctor, chiropractor, physiotherapist), the principal must receive communication from the student's parent/guardian, giving him/her permission to return to physical activity.

MORE Serious injuries:

Parent/guardians must provide a return to physical activity plan for students returning after injuries/illnesses such as: spinal injuries, fractures, torn ligaments or mononucleosis, etc. The best plans involve the medical professional who is involved with the student's recovery.

Injuries at school:

ALL injuries to the head and injuries that require medical attention that occur here at the school will be communicated to parents/guardians by school staff.

WITS PROGRAM

Students are encouraged to use their WITS: Walk away, Ignore, Talk it out, and Seek help when encountering conflict OR bullying while at school.



<http://www.witsprogram.ca/>

CHS SCHOOL CODE OF STUDENT BEHAVIOUR

Section 1: Academic Success

Expected Behaviour

To ensure success at school you are expected to complete all class assignments to the best of your ability.

Reasons for Expected Behaviour

Efforts and determination are keys to success. If you do not do your best quality work, it will not be accepted.

Homework Policy

Students are expected to read at **least 20 minutes** each evening, and complete homework specific to individual learning needs as necessary.

Education Act –Province of New Brunswick

Section 13 – Roles of Parents

In support of the learning success of his or her child and the learning environment at the school a parent is expected to:

- Encourage his or her child to attend to assigned work,
- Communicate reasonably with school personnel employed at the school child attends as required in the best interests of the child,
- Cause his or her child to attend school as required by this Act,
- Ensure the basic needs of his or her child are met, and
- Have due care for the conduct of his or her child at school and while on the way to and from school.

The parent of a pupil has a right to

reasonable consultation with the pupil's teacher or the principal of the school the pupil attends with respect to the education of the pupil.

It is the responsibility of the parent of a pupil and of school personnel to conduct themselves in a respectful manner and to follow established procedures when involved in communications concerning the pupil.

Section 14 – Duties of Pupils

It is the duty of the pupil to

- a) Participate in the learning opportunities to his or her potential,
- b) Accept increasing responsibility for his or her learning as he progresses through his or her schooling,
- c) Attend to assigned work,
- d) Attend school regularly and punctually,
- e) Contribute to a safe and positive learning environment,
- f) Be responsible for his or her conduct at school and while on the way to and from school,
- g) Respect the rights of others,
- h) Comply with all school policies.

It is the right of a pupil to be informed of his or her educational progress on a regular basis.

Students are expected to attend school and be punctual. Parents will be informed of absenteeism and tardiness through a formal school letter at 5 days and 10 days. A call to the Department of Social Development may be made for habitual and unexcused absenteeism.

Section 2: Respect for Others

Expected Behaviour

You are expected to treat all people with consideration and respect. Your school is not a place for behaviour such as fighting, shoving, rough horseplay, or play fighting.

Reason for Expected Behaviour

Every person has the right to feel safe, and be treated with respect. Getting along with others is a very important skill in making your way in today's world. In addition, rough behaviour may result in someone being physically injured.

Physical Assault/Rough Physical Play

The following factors will be taken into account in determining the severity of the assault: nature of the assault, use of weapons, intent to injure, nature and severity of any injury. Upon investigation of the situation surrounding the assault one or more of the following responses will occur depending on the frequency and severity of incident.

- Immediate phone call home
- Immediate removal from school for the remainder of the day
- Restitution – apology letter
- 1st suspension warning
- Immediate out of school suspension varying from 1-5 days depending on severity of assault
- Child and Parent will meet with Principal on the morning after following any out of school suspension before returning to class
- Attend Social Skills group
- Individualized Behaviour Plan
- School meeting with Educational Support Services Team.
- Students without expected school behavior will be excluded from out of school events and trips.

Section 4: Personal Appearance

Expected Behaviour

When at school, students are expected to dress in a manner that is clean, neat, modest, and appropriate.

*Clothing with cursing or remarks

against human rights are deemed to be inappropriate.

*All ball caps and hoodies worn on the head are to be **removed upon entering the building.**

*Flip Flops are unsafe at school

Reasons for Expected Behaviour

Your appearance reflects good judgment and respect for yourself and others.

Intervention

Students will be sent home to change and to return school.

Section 5: Care of School Property

Expected Behaviour

You are expected to respect all school equipment, facilities, textbooks and supplies with the same care and consideration as you would your own valuable personal possessions.

Reasons for Expected Behaviour

When you take care of school property, you display pride in your school.

Intervention

If you damage school property, you will be expected to pay for repair or replacement costs. Students are responsible for the care and safekeeping of books issued to them. If a school book is destroyed or lost, the student or parent will be requested to pay the replacement cost. (Includes Library books).

Section 6: Extra-Curricular

Expected Behaviour

At extra-curricular activities, on school buses, and on field trips, all relevant school guidelines apply. Students **MUST** strive for Excellence in academics and behavior to be involved in extra-curricular activities.

Intervention:

Loss of privilege of attending.

Chomper says "Challengers....

S be Safe
N reach New heights
A Accept responsibility
P Play Fair
to it!"



GENERAL REMINDERS

Students arriving after 8:05am are late for school and missing out on important instruction. They must be signed in at the office. Thank you.

1). Every Friday after 5pm a voice message (and/or e-mail) will go to all student homes informing parents/guardians of upcoming events for the following week.

2). When dropping off or picking up your child, please do not park in the bus loading zone which is the main driveway in front of the building. Please use the Stop and Drop area which is clearly defined. When using the Stop and Go Zone, pull your vehicle all the way to the end as to not block traffic. If you need to park and bring your child into the building, please park on the street to do so. This is for the safety of all our children.

3). When picking up your child for any reason during the instructional day, parents and guardians must check with the office.

4). Students who must leave the building during the day require written permission from a parent or guardian. Students will wait in the office to be collected by their parent or guardian.

5). If for any reason a student is not traveling home after school as they usually do, they are to bring a written note from the parent/ guardian notifying the teacher of the change. We cannot guarantee that a phone message will get to the classroom teacher in time.

6). Parents may request to have their child delivered to an alternate address.
Ex: Drop off at grandmother's house

every Tuesday and Thursday. **Please complete Alternate Address form on ASD-S transportation section.**

6). All students need written excuses for any absences.

7). Parents are requested to notify the school of any changes in address or phone number that may occur during the school year.

8). The school must be notified about a students' allergies or illnesses. Please add this information to the **Student Information Form** which will be sent home the first week of school. A second form regarding the **Administration of Medication** may also be necessary.

9). The school does not conduct lice head checks on a regular basis. Parents are asked to check their own child's head frequently. Students who have live lice are not permitted in school until the live lice are gone. Nits are permitted. If live lice are found parents will be contacted by the main office to come and pick up.

10). All visitors to Champlain Heights must sign in at the office and get a visitor tag.

11). We have a buzzer system at Champlain Heights School. The doors are locked at 8:30am. The buzzer is clearly indicated to the right of the door.

FOSTERING INDEPENDENCE

We encourage independence in all our students. Parents and guardians need to say their goodbyes to their children in the lobby and not proceed down to the child's classroom with them.